



## JOB POSTING

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### Quality Assurance Auditor

What you need, when you need it! We are looking for a **Quality Assurance Auditor** to join our team in our Safety and Quality department. Custom Helicopters Ltd. provides helicopter support to clients for various applications, while providing high-quality services with a commitment to safety, quality, and value.

Reporting to the Director of Safety and Quality, as the Quality Assurance (QA) Auditor, you will support the continuous improvement of safety and quality assurance programs within Custom Helicopters by performing functions related to both the Safety Management System (SMS) and the internal Quality Assurance Program (QAP). You are responsible for conducting audits and maintaining the internal audit schedule, as well as monitoring and evaluating the effectiveness of controls and actions developed during the Risk Management Process. This includes conducting thorough investigations of reported safety hazards, incidents, and accidents and managing all aspects of the internal audit process, including but not limited to, pre-audit activities, physical auditing, and post-audit review.

#### Qualifications:

- Post-secondary Diploma or Degree, with two (2) or more years experience in aviation preferred. A combination of education and/or experience will be considered.
- Previous experience working in an aviation Safety Management System (SMS) is considered an asset.
- Proficient computer abilities; including Microsoft Office (Word, PowerPoint, Excel, and Outlook), Safety Management Systems, and other mobile technologies.
- Excellent communication and interpersonal skills with the confidence to influence internal stakeholders and external bodies, utilizing a high level of accountability with sound analytical thinking, planning, and prioritization skills.
- A valid Driver's License and current passport is required.

The successful candidate must provide a satisfactory Criminal Record Check, verification of full vaccination against COVID-19, and have a valid Manitoba Driver's License and current Passport.

Custom Helicopters Ltd. promotes a highly skilled workforce built on mutual respect, supporting personal and professional growth. We offer a competitive salary, along with a comprehensive employee benefit and Pension Plan, and Employee Share Purchase Plan.

Submit your cover letter and resume to Human Resources at [hr@customheli.com](mailto:hr@customheli.com). Quote Job Reference: 09-22, Quality Assurance Auditor.

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