



JOB POSTING

Maintenance Planning Supervisor

What you need, when you need it! We are looking for a **Maintenance Planning Supervisor** to join our team in our Maintenance department. Custom Helicopters Ltd. provides helicopter support to clients for various applications, while providing high-quality services with a commitment to safety, quality, and value.

As the Maintenance Planning Supervisor, you will be responsible for the efficient coordination of logistics, planning, scheduling, and associated forecasting for maintenance activities. You will prepare required project repair timelines, determining required activities, resources, special conditions, and interdependencies. This includes researching and analyzing maintenance service, parts, and scheduling needs, as well as providing forecasting services in collaboration with the Maintenance and Flight Operations departments. You will ensure that safety, quality, and efficiency are considered in the planning process. As the ideal candidate, you will define maintenance scheduling requirements and scope, acquire resources, and provide supervisory support to your team.

Qualifications:

- Post-secondary degree or diploma in Project Management, Logistics Management, or Supply Chain Management. Project Management Professional (PMP) designation is considered an asset. A combination of education and experience may be considered.
- Knowledge in business, accounting, operations, scheduling, and inventory operations. Aviation industry experience is considered an asset.
- Solid project planning skills are essential, using strong analytical, organizational, problem-solving skills, and time management skills, with attention to detail.
- Proficient computer abilities, including Microsoft Office (Outlook, Excel, Word), and project management software programs.
- Excellent communication skills with the ability to communicate effectively with all levels within the organization, including external stakeholders.

The successful candidate must provide a satisfactory Criminal Record Check, verification of full vaccination against COVID-19, and have a valid Manitoba Driver's License.

Custom Helicopters Ltd. promotes a highly skilled workforce built on mutual respect, supporting personal and professional growth. We offer a competitive salary, along with a comprehensive employee benefit and Pension Plan, and Employee Share Purchase Plan.

Submit your cover letter and resume to Human Resources at hr@customheli.com. Quote Job Reference: **13-22, Maintenance Planning Supervisor**.
