

JOB POSTING

Aircraft Component Purchasing Specialist

We are looking for a Aircraft Component Purchasing Specialist to join our team in our Maintenance department. Custom Helicopters Ltd. provides helicopter support to clients for various applications, while providing high-quality services with a commitment to safety, quality, and value.

The Aircraft Component Purchasing Specialist is accountable for the timely and cost-effective acquisition of helicopter aircraft components (rotables), ensuring alignment with maintenance plans, budgets, and operational needs. This role manages supplier relationships, negotiates favorable terms, ensures compliance with aviation regulations, and maintains accurate documentation. By analyzing market trends and optimizing procurement strategies, the Specialist drives efficiency, prevents delays, and supports seamless operations while contributing to overall organizational success.

➤ Responsibilities:

Procurement Management:

- Source and purchase aircraft components, ensuring timely, cost-effective procurement.
- Plan and execute purchasing activities based on inventory needs, maintenance forecasts, and operational goals.
- Evaluate and approve purchase proposals to ensure alignment with operational requirements and value.
- Request quotes, arrange vendor payments, and decide on exchange purchases vs. outright purchases.

Supplier Relations

- Build and maintain supplier relationships to negotiate terms, ensure quality, and explore new vendor opportunities.
- Monitor vendor performance, resolve warranty/quality issues, and address shortages or delays.

Compliance and Documentation

- Ensure purchases comply with aviation regulations and company policies.
- Validate documents (e.g., CHRs, ARCs, C of Cs) and maintain accurate records of purchases, contracts, and supplier performance.

Cost Optimization:

- Identify and capitalize on opportunities to reduce costs while maintaining quality and compliance.
- Utilize advanced negotiation tactics to secure favorable terms, optimize/reduce core billbacks, favorable deposit structures, and payment terms.
- Analyze part costs, historical data, and market trends to obtain the best value for purchases.
- Assess exchange pricing options, core component return opportunities, and repair vs. outright purchase decisions to achieve cost efficiencies.
- Optimize freight expenditures by selecting the most cost-effective shipping methods without compromising delivery timelines or operational requirements.

Forecasting and Planning

- Estimate costs and timelines, aligning procurement activities with maintenance plans and budgets.
- Develop strategies to prevent delays and avoid expediting charges.

Operational Continuity

- Ensure parts availability to minimize disruptions and maintain optimal inventory flow.
- React promptly to shortages or delays.

Market Awareness

- Stay updated on market trends and new products to support informed decision-making.

Leadership

- Define goals, foster collaboration, delegate tasks, and encourage continuous learning.

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Why Custom?

Custom Helicopters promotes a highly skilled workforce built on mutual respect, supporting personal and professional growth.

We offer:

- Competitive Compensation
- Full benefits
- Pension plan
- Employee share purchase plan

At Custom Helicopters, we are committed to fostering a diverse, equitable, and inclusive workplace where everyone feels valued and respected. We believe that a variety of perspectives and backgrounds strengthen our team and contribute to our success. We welcome applications from all qualified candidates, regardless of their background.

Application Deadline: Jan 07, 2025



Safety. Quality. Value

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➤ Qualifications:

The ideal candidate will possess strong negotiation, organizational and analytical skills, a thorough understanding of aircraft components, and proficiency in aviation-specific procurement practices.

Experience: Minimum 5 years in procurement, with 3+ years in aircraft component purchasing preferred.

Technical Knowledge: Able to assess parts available on the market relative to our operational requirements, remaining life, price, availability.

- Aircraft Components: In-depth understanding of aircraft components, incl. but not limited to engines, dynamic components, avionics, landing gear, rotor blades, transmissions, and hydraulic components.
- Maintenance and Overhaul: Knowledge of maintenance, repair, and overhaul (MRO) processes for helicopter components.
- Lifecycle Management: Knowledge of the lifecycle of aircraft components, including service life limits and overhaul intervals.
- Regulatory Knowledge: Familiarity with aviation regulations and standards, such as TCCA, FAA, EASA, and other relevant authorities.

Attributes:

- Detail-oriented with a strong focus on accuracy and compliance.
- Excellent computer, written, and verbal communication and interpersonal skills
- Proactive and able to work under pressure to meet deadlines.
- Strong organizational skills to manage multiple priorities and projects.

Education Requirements:

- Preferred: A Bachelor's degree in Supply Chain Management, Business Administration, Aviation Management, or a related field.
- Acceptable Alternative: Diploma or certification in Aircraft Maintenance Engineering (AME) or a similar aviation-focused program, combined with relevant work experience.
- Desirable Assets: Additional training or certification in procurement, inventory management, or logistics (e.g., Certified Supply Chain Professional (CSCP), Certified Purchasing Professional (CPP)).

Assets: Knowledge of AC IPC, PMA databases, experience in a Maintenance/MRO Tracking software and capital asset budgeting.

➤ Working Conditions:

- Ability to carry and respond to after hours emergency calls (AOG): average of 4-5 weekdays/month
- General office environment (work is generally sedentary in nature).
- Occasional weekend and/or evening work required.

The successful candidate will work at both the Winnipeg Head Office and the St. Andrews Hanger.

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